



## MAF BACKGROUND SCREENING PROVIDES FORM I-9 COMPLIANCE

### Form I-9 Employment Eligibility Verification Services

MAF Background Screening *Form I-9 Compliance* provides employers with new and expedient methods of complying with the legal requirements of Immigration Reform and Control Act (IRCA). This federally-approved program with a Designated Agent of the Department of Homeland Security (DHS) and the Social Security Administration (SSA) increases the efficiency and validity of Form I-9 employment verifications and processes.



Through proprietary software integration with the federal government's Employment Verification Program (EVP), we conduct automated Form I-9 legal "right to work" verifications for employers. Using the specific information contained on the Form I-9, we electronically verify the accuracy of Social Security Numbers, Immigration "A" numbers, and I-94 arrival/departure numbers and provides a DHS-issued unique verification number, which should be attached to the employee's original Form I-9. Our verification services are secure, quick, easy-to-use, and most importantly, they are accurate.

*Form I-9 Compliance* Services Enable Employers to:

- Confirm the legal **"RIGHT TO WORK"** status of newly hired employees and receive a unique verification number from the Department of Homeland Security.
- Use an **ERROR-DETECTING ELECTRONIC FORM I-9**, virtually eliminating processing errors and simplifying the document completion process.
- **ELECTRONICALLY SIGN** using E-Sign Act compliant click-to-sign solution.
- **ELECTRONICALLY STORE** and retrieve active and inactive I-9 Forms, providing anytime, anywhere secure paperless access for updating, re-verification and governmental inspection as dictated by law.
- Receive **AUTOMATED ALERTS** 90, 60 and 30-days in advance of the **EXPIRATION OF EMPLOYEES' WORK AUTHORIZATION** documents, enabling employees to apply for renewal of their work authorizations, greatly increasing the probability that they can legally continue to work without interruption.
- Easily **IDENTIFY** current employees with **MISS-MATCHED SOCIAL SECURITY NUMBER(S)**, through the SSA's Social Security Number Verification Service (SSNVS).

## **Our Service Provides Measurable Benefits.**

### ***Form I-9 Employment Verification Services.***

- Simplify and improve the efficiency of your Form I-9 employment verification process.
- Provide Executive Management with the peace of mind that your employees' Social Security and Immigration documents are valid.
- Substantially decrease human errors in completing I-9 Forms.
- Cost-effectively reduce your exposure to government audits, financial penalties and negative publicity resulting from non-compliance.
- Improve the accuracy of your payroll and tax reporting and virtually eliminate SSA inquiries concerning unmatched Social Security accounts.
- Create a paperless, electronic Form I-9 storage and retrieval system.
- Provide a more stable workforce by reducing disruptive and costly turnover of legally unauthorized employees.
- Demonstrate "Good Faith" compliance with the employment verification provisions of IRCA through participation in the government's Employment Verification Program.
- Protect U.S. jobs for individuals who have a legal right to work in the United States.
- Help reduce the country's spiraling identify theft crisis.

### ***Form I-9 Compliance Consulting Services***

Form I-9 Compliance's professional consulting services are designed to provide confidential and comprehensive audits of an employer's Form I-9 program and processes. Our senior staff includes trained and experienced individuals, including former Immigration and Naturalization Service officials and executive-level teams of Human Resources professionals.

Our senior consultants will:

- Prepare a confidential "risk assessment report" of your overall I-9 program and make proactive recommendations for reorganization and simplification.
- Identify errors, omissions and technical discrepancies in all active and inactive I-9 Forms and provide recommendations for remedial action.
- Provide assistance for the renewal of work authorization documents.
- Help employers purge inactive I-9 Forms as allowed by law.
- Participate in government inspections and audits of I-9 Forms.
- Train internal HR staff to properly manage and administer their Form I-9 program and processes.

### Pricing

I-9 Verification with "Right to Work" certification	\$ 3.50
I-9 Storage with Electronic Signature	\$ 4.00
Both Services Combined	\$ 7.00